

Application Rec'd \_\_\_\_/\_\_\_\_/\_\_\_\_ Provisional Accepted \_\_\_\_/\_\_\_\_/\_\_\_\_ Orientation Attendance \_\_\_\_/\_\_\_\_/\_\_\_\_  
NRDS # \_\_\_\_\_ MLS User Name: \_\_\_\_\_ Assigned Password: \_\_\_\_\_



**APPLICATION FOR REALTOR®**  
**TRANSFER OF PRIMARY**  
**MEMBERSHIP**

**MEMBER INFORMATION**

Full Name as it appears on license: \_\_\_\_\_

Salutation: ☐ Ms. ☐ Mrs. ☐ Mr. ☐ Dr. Nickname: \_\_\_\_\_

**AGENT CONTACT INFORMATION**

Name for Roster: \_\_\_\_\_

Home Address: \_\_\_\_\_

Apt / Care of: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Mobile or Cell: \_\_\_\_\_

Preferred Phone ☐ Home ☐ Mobile - or - ☐ Office

E-Mail: \_\_\_\_\_

Website: \_\_\_\_\_

**OFFICE CONTACT INFORMATION**

Office: \_\_\_\_\_

Designated REALTOR: \_\_\_\_\_

**Preferred Mailing Address:** ☐ Home - or - ☐ Office

I, the undersigned Designated REALTOR® (DR) of the above named company, confirm that the licensed real estate agent listed here is affiliated with my real estate firm and I accept oversight responsibility for their actions in connection with all governing documents of the Berkshire County Board of Realtors and Multiple Listing Service. [DR to Signature Required]

**X**

**REAL ESTATE LICENSE HISTORY**

1. License # \_\_\_\_\_ Exp Date \_\_\_\_\_ Type: ☐ Broker ☐ Sales ☐ Appraisal

2. Do you hold, or have you ever held, a real estate license in any other state? If yes, states: \_\_\_\_\_

3. Has your real estate license, in this or any other state, been suspended or revoked? ☐ Yes ☐ No

*If "yes", specify the place(s) and date(s) of such action, and detail the circumstances relating thereto on a separate sheet.*

**REALTOR® MEMBERSHIP INFORMATION**

4. Birth Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

5. Member Type: ☐ REALTOR® ☐ Designated REALTOR® (Broker/ Principal responsible for all office obligations)

6. Office Status: ☐ Principal/Partner ☐ Office Manager ☐ Employee ☐ Independent Contractor

7. What association are you transferring membership from: \_\_\_\_\_

What is your NRDS #: \_\_\_\_\_

8. Have there been any complaints/cases against you before any real estate association, state real estate regulatory agency or any other agency of government within the last three years? ☐ No ☐ Yes – If yes, specify the substance of each complaint in each state, the agency before which complaint was made, and the current status or resolution of such complaint: \_\_\_\_\_
9. Have you ever been convicted of a felony? ☐ No ☐ Yes - If yes, please give details including state and court of conviction: \_\_\_\_\_
10. Business Area: Check all that apply:
- |   |  |  |
|---|--|--|
| <input type="checkbox"/> North Berkshire                  | <input type="checkbox"/> Central Berkshire | <input type="checkbox"/> South Berkshire |
| <input type="checkbox"/> New York / Connecticut / Vermont | <input type="checkbox"/> Pioneer Valley    | <input type="checkbox"/> Other:          |
11. Brokerage Type Offered:
- |  |   |  |
|--|---|--|
| <input type="checkbox"/> Buyer and Seller Representation | <input type="checkbox"/> Exclusive Buyer Representation | <input type="checkbox"/> Exclusive Seller Representation |
| <input type="checkbox"/> Transactional Brokerage         | <input type="checkbox"/> Limited Service                | <input type="checkbox"/> Other:                          |
12. Professional Specialties: Select top three (3) real estate specialties
- Residential**
- |   |  |
|---|--|
| <input type="checkbox"/> General Residential Sales 100                      |  |
| <input type="checkbox"/> Buyer Brokerage 103                                |  |
| <input type="checkbox"/> Land 105   |  |
| <input type="checkbox"/> Resort Specialist 106                              |  |
| <input type="checkbox"/> Condominiums 107                                   |  |
| <input type="checkbox"/> Appraisal 109                                      |  |
| <input type="checkbox"/> Second Homes 110                                   |  |
| <input type="checkbox"/> Office Administrative Support Staff (licensed) 125 |  |
| <input type="checkbox"/> Multi-Family 131                                   |  |
| <input type="checkbox"/> Builder/Developer - Residential 411                |  |
| <input type="checkbox"/> Relocation 316                                     |  |
- Commercial**
- |   |  |
|---|--|
| <input type="checkbox"/> General Commercial Sales/Leasing 200 |  |
| <input type="checkbox"/> Property Management 206              |  |
| <input type="checkbox"/> Commercial Appraising 207            |  |
| <input type="checkbox"/> Investment Sales 211                 |  |
| <input type="checkbox"/> Builder/Developer - Commercial 410   |  |
- Other**
- |   |  |
|---|--|
| <input type="checkbox"/> Real Estate Law 314              |  |
| <input type="checkbox"/> Redevelopment/Rehabilitation 315 |  |

## MEMBERSHIP AGREEMENT – ALL APPLICANTS MUST COMPLETE

**Agreement to Pay Fees:** I am including the application fee and prorated dues, which I understand will be returned to me in the event I am not accepted to membership. I agree that, if accepted for Membership in the Board, I shall continue to pay the fees and dues owed by me, as from time to time amended. Note: A portion of the dues payments are tax deductible as ordinary and necessary business expenses, in an amount established and noticed each year.

**Abide by Policies and Regulations in Governing Documents:** I agree to, upon my own initiative, thoroughly familiarize myself with the Code of Ethics of the National Association of REALTORS® and with the governing documents of the Board of REALTORS®, which is continually available on the Board's website: <http://berkshirerealtors.net/association-highlights/governance>. I agree that my act of paying dues shall evidence my initial and continuing commitment to abide by the aforementioned Code of Ethics, Constitutions, Bylaws, Rules and Regulations, and duty to arbitrate, all as from time to time amended.

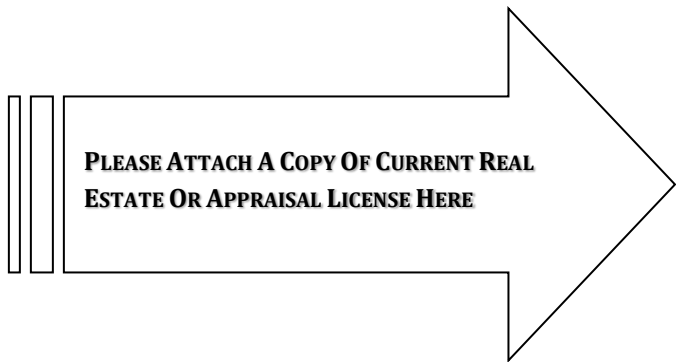
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**Code of Ethics & Arbitration:** I further agree to be bound by the Code of Ethics including the obligation to submit to ethics hearing and the duty to arbitrate contractual disputes with other REALTORS® in accordance with the established procedures of the board. I understand that a violation of the Code of Ethics may result in termination of any MLS or REALTOR® privileges and that I may be assessed an administrative processing fee which may be in addition to any discipline, including fines, that may be imposed. This includes compliance with the Bylaws and Rules and Regulations of the Service by all persons affiliated with me. **NOTE:** Applicant acknowledges that if accepted as a Member and he/she subsequently resigns or is expelled from membership in the Board with an ethics complaint or arbitration request pending, the Board of Directors may condition renewal of membership upon applicant's verification that he/she will submit to the pending ethics or arbitration proceeding and will abide by the decision of the Hearing Panel; or if applicant resigns or is expelled from membership without having complied with an award in arbitration, the Board of Directors may condition renewal of membership upon his/her payment of the award, plus any costs that have been established previously as due and payable in relation thereto, provided that the award and such costs have not, in the interim, been otherwise satisfied.

I hereby certify that the foregoing information furnished by me is true and correct, and I agree that failure to provide complete and accurate information as requested, or any misstatement of fact, may be grounds for revocation of my membership if granted.

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_/\_\_\_\_/\_\_\_\_



**Can also attach to email as a separate document**

# DUES FEES & PAYMENTS

The Berkshire County Board of REALTORS® and MLS Payment Total:

All current fees and dues (pro-rated and tax deductible) can be found at: [www.BerkshireRealtors.net/dues](http://www.BerkshireRealtors.net/dues)

A REALTOR Application Fee, in the amount of ..... \$ 50.00  
 Prorated REALTOR Membership Dues in the amount of ..... \$ .....  
 Total Due and Owing with Application..... \$ .....  
 Monthly MLS Dues: ..... \$30.00 auto charged on card provided

Payment Method: ☐ Check ☐ Cash ☐ Credit Card (complete the form below)

Application can be mailed or emailed to the addresses shown below. **Please DO NOT email credit card information.**  
**You can mail, deliver in person or call in this information.** This is for your own safety and security. Thank you.

Dues 2021	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Local: (Berkshire)	\$254.00	\$232.83	\$211.67	\$190.50	\$169.33	\$148.17	\$127.00	\$105.83	\$84.67	\$63.50	\$42.33	\$21.17
State (Mass.)*	\$161.00	\$148.42	\$135.83	\$123.25	\$110.67	\$98.08	\$85.50	\$72.92	\$60.33	\$47.76	\$35.17	\$22.58
National (NAR)*	\$185.00	\$172.50	\$160.00	\$147.50	\$135.00	\$122.50	\$110.00	\$97.50	\$85.00	\$72.50	\$60.00	\$47.50
<b>Total Dues:</b>	<b>\$600.00</b>	<b>\$553.70</b>	<b>\$507.40</b>	<b>\$461.25</b>	<b>\$414.97</b>	<b>\$368.75</b>	<b>\$322.50</b>	<b>\$276.25</b>	<b>\$230.00</b>	<b>\$183.76</b>	<b>\$137.50</b>	<b>\$91.25</b>
PAF (optional)	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00	\$25.00
Application Fee	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00	\$175.00
<b>New Applicants</b>	<b>\$800.00</b>	<b>\$753.70</b>	<b>\$707.40</b>	<b>\$661.25</b>	<b>\$614.97</b>	<b>\$568.75</b>	<b>\$522.50</b>	<b>\$476.25</b>	<b>\$430.00</b>	<b>\$383.76</b>	<b>\$337.50</b>	<b>\$291.25</b>

Application can be mailed or hand delivered to: 99 West Street, Ste 200, Pittsfield, MA 01201  
 or emailed to: [Support@BerkshireRealtors.org](mailto:Support@BerkshireRealtors.org)

If using a credit or debit card for payment, please call 413-442-8049