

**STANDARD BERKSHIRE COUNTY MULTIPLE LISTING SERVICE
PURCHASE AND SALE AGREEMENT
CONTACT WORK SHEET for LENDERS and ATTORNEYS**

Please provide to cooperating agents, the mortgage lender and closing attorneys with a copy of the Purchase and Sale (or as soon thereafter when information is known) to ensure timely processing.

- For informational purposes only -

1. PARTIES:	SELLER(S)	BUYER(S)
Name(s)	_____	_____
E-mail	_____	_____
Preferred Phone	_____	_____

2. ADDRESS: _____

3. MORTGAGE LENDER:

Company Name	_____	E-mail	_____
Mortgage Broker	_____	Preferred Phone	_____

4. REALTORS:	SELLER'S AGENT/AGENCY	BUYER'S AGENT/AGENCY
Brokerage	_____	_____
Broker of Record	_____	_____
RE License #*	_____	_____
Address:	_____	_____

**Note: A LLC or Corp shall have a brokerage RE license #. All others shall indicate the broker of record's #.*

Agent Name	_____	_____
RE License #	_____	_____
E-mail	_____	_____
Preferred Phone	_____	_____

5. ATTORNEY:	SELLER'S REPRESENTATIVE	BUYER'S REPRESENTATIVE**
Counsel	_____	_____
Law Firm	_____	_____
Paralegal	_____	_____
E-mail	_____	_____
Preferred Phone	_____	_____

***Note: Buyers should verify Approved Attorney List with Mortgage Lender*

6. OTHER: _____

